

Wednesday January 3, 2024

Name	Position	Present	Quorum
Becky Plattner	Presiding Commissioner	Yes	Yes
Monte Fenner	Southern Commissioner	Yes	
Stephanie Gooden	Northern Commissioner	Yes	

Becky Plattner called the meeting to order.

Becky Plattner asked for a motion to approve the minutes from the December 20, 2023 session. Monte Fenner made a motion to approve. Stephanie Gooden seconded. Motion carried 3-0-0.

Becky Plattner asked for a motion to approve a payment schedule. Stephanie Gooden made a motion to approve. Monte Fenner seconded. Motion carried 3-0-0.

County Clerk Brittni Burton presented commission order #6487 in the amount of \$159,927.68 for a cash transfer of payroll, order #6488 in the amount of \$28,483.51 for 941 taxes, and order #6489 in the amount of \$3,594.86 for CERF .7% and elective savings. Stephanie Gooden made a motion to approve the commission orders as presented. Monte Fenner seconded. Motion carried 3-0-0.

Assessor Jessica Goodman hired Sherri Hieronymus for a full-time position as a Real Estate Clerk in her office. Her start date was January 2, 2023 and her rate of pay is \$16.50 per hour. Stephanie Gooden made a motion to approve. Monte Fenner seconded. Motion carried 3-0-0.

Human Resources Manager Jaclyn Woods submitted a request to extend 22 hours of vacation time for 90 days. Monte Fenner made a motion to approve. Stephanie Gooden seconded. Motion carried 3-0-0.

Becky Plattner reported that the Commission is working on the 2024 budget and getting it finalized.

County Clerk Brittni Burton presented commission order #6490 in the amount of \$5,000 to add postage to the postage machine, order #6491 on behalf of Auditor Karlin Breshears for year end budget adjustments, and order #6492 on behalf of Auditor Karlin Breshears for line item transfers from 54-00-5055-00 to 51-00-4501-00 in the amount of \$15,600, from 54-00-5055-00 to 60-00-4062-01 in the amount of \$2,101,103 and from 54-00-5055-00 to 61-00-4062-01 in the amount of \$110,027. Stephanie Gooden made a motion to approve the commission orders as presented. Monte Fenner seconded. Motion carried 3-0-0.

Auditor Karlin Breshears explained commission order #6491 by saying that the year end budget adjustments do not require any money to be transferred, it is just to update the revenues and expenditures to reflect year end amounts for accuracy, and order #6492 is for transfers from ARPA funds that have been used for matching funds on the Welcome Center grant, the Jail-Justice Center renovation grant, and the lagoon sewer project grant.

Recorder Jessica Baker reported year end numbers for her office. She stated there were 2,911 documents recorded for 2023, which is slightly lower than the 2022 total of 3,394 documents. Her office also issued 133 marriage licenses for 2023.

Becky Plattner asked for a motion to recess to adjourn at noon. Stephanie Gooden made a motion to recess. Monte Fenner seconded. Motion carried 3-0-0.

Becky Plattner
Becky Plattner
Presiding Cg Commissioner

Monte Fenner
Monte Fenner
Southern Commissioner

Stephanie Gooden
Stephanie Gooden
Northern Commissioner



Minutes Certified by: *Brittni Allison Burton*
Brittni Allison Burton
County Clerk